

Fees should be requested only where this is done in accordance our guidance.

Information available from St Anthony's Health Centre under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained (eg hard copy, website)	Cost
<p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>	<p>www.stanthonyshealthcentre.nhs.uk</p>	
<p>Doctors in the practice</p>	<p>Penny Schofield Wendy Ross Christine Jones Unwin Jonathan Caudle Dan Prem Clare Hodgkinson Caroline Aylott</p>	
<p>Contact details for the practice (named contacts where possible with telephone number and email address (if used))</p>	<p>St Anthony's Health Centre St Anthony's Road Walker Newcastle upon Tyne NE6 2NN Tel: 0191 219 6100</p>	

	Reception.stanthonys@nhs.net	
Opening hours	8.15am to 6.00pm Monday to Friday 8.15am to 12.00 Saturday (by appointment only)	
Other staffing details	Contact: Practice Manager Aileen Parkins	
Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)		
Current and previous financial year as a minimum		
Total cost to the PCT/LHB/HSSB of our contracted services.	Information available from the practice manager on request	
Audit of NHS income	Information available from the practice manager on request	
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)		
Current and previous year as a minimum		
Plans for the development and provision of NHS services	www.stanthonyshealthcentre.nhs.uk	
	www.qof.ic.nhs.uk	
	www.gp-patient.co.uk	

<p>Class 4 – How we make decisions (Decision making processes and records of decisions)</p> <p>Current and previous year as a minimum</p>		
Records of decisions made in the practice affecting the provision of NHS services	Information available from the practice manager on request	
<p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only (mark “not held” against any policies not actually held)</p>		
Policies and procedures about the employment of staff	Information available from the practice manager on request	
Internal instructions to staff and policies relating to the delivery of services	Information available from the practice manager on request	
Equality and diversity policy	Information available from the practice manager on request	
Health and safety policy	Information available from the practice manager on request	
Complaints procedures (including those covering requests for information and operating the publication scheme)	Information available from the practice manager on request	
Records management policies (records retention, destruction and archive)	Information available from the practice manager on request	
Data protection policies	www.stanthonyshealthcentre.nhs.uk	
Policies and procedures for handling requests for information	www.stanthonyshealthcentre.nhs.uk	
Patients’ charter	Not held	

Class 6 – Lists and Registers		
Currently maintained lists and registers only		
Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice)		
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public)		
Current information only		
The services provided under contract to the NHS	Are as per our contract form PMS services with NHS North of Tyne	
Charges for any of these services	none	
Information leaflets	Available from the surgery, our website and from www.patient.co.uk	
Out of hours arrangements	Contracted through Northern Doctors Urgent Care Details are available from the website, practice leaflet and at the surgery.	